C S



rtificate

Only Signing





GNFC	Registration Form for Digital Certificate ORGANIZATION							
	Customer Ide	(for office use only)						
PLEASE TI	CK ANY ONE	Class2	OR	Class3				

Validity 1 Year



INSTRUCTIO	NS	:
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Validity 2 Years

 Please fill the form in English only in legible format and IN BLUE INK ONLY.

OR

- 2. OID would be as per our CPS. Please refer to our CPS at www.ncodesolutions.com/cps.pdf for more information.
- 3. Incase of keypair been compromised/lost/deleted, please apply for revocation of certificate.
- 4. For obtaining Class 3 "Video recording of DSC applicant" is mandatory as per CCA - Guidelines.
- Incomplete application is liable for Rejection. The rejected form would be physically discarded after 15 days from the date of rejection. No request would be entertained with respect to rejected form after the rejection period.

Sign & Encrypt

OR

- 6. All supporting documents should be attested by Gazetted Officer or Bank Manager or Post Master and the Name, designation, office address and contact number of the attesting officer should be clearly visible.
- 7. FIPS 140-1/2 level validated Hardware cryptographic token required to download the DSC.

Applicant Name			APPLICANT	r to sign	ACROSS T	НЕ РНОТС	GRAPH	EXTEND	DED TO A	APPLIC	ATION	FORM	•	- 28		
Surname Firs			First Name			Mid	Middlename						Affix recent passport size			
Unique Email ID														photo	graph o	of the
Unique Mobile No.														a	pplican	K .
Identity Detail of Appli	Cant		any one a copy of	C2 + C3 A											Ţ	
*PAN Driving License		ssport the PAI	ID C		by co	of Bank & signe encerned se the at	d by a Bank	office Office	int with	atte		, 🗀	ID ca	ird bea	ring th	d photo e oplicant
Company Name																
Company PAN								Depa	rtmen	t						
Office Address	As per supportting document submitted															
Area / Landmark					Town	City/Dis	trict			State	3		p	1 14	0	DE

PLEASE NOTE:

"Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

DECLARATION:

- 1. In case of submission of Aadhaar Card Details, I provide my consent to (n)Code Solutions for using Aadhaar Card details for my identity authentication only.
- 2. I hereby agree that I have read and understood (n)Code Solutions CPS and the subscriber agreement and promise to abide the same. I have read and understood guidelines for storage of private keys mentioned in (n)Code Solutions CPS.
- 3. I hereby authorise (n)Code Solutions to conduct mobile verification as per CCA guidelines, on the number mentioned above.

Date : Place :	Signature of Applicant with seal of Organization (Blue Ink Only)
Verified by (n)Code Office	For RA use only ALL DOCUMENTS, ADDRESS AND PHYSICALPRESENCE VERIFIED BY
Seal & Signature	RA Name, Seal & Signature









Toll Free: 1800 - 233 - 1010

www.ncodesolutions.com

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Registration Form for Digital Certificate

ORGANIZATION







(for office use only) Customer Identification Number : __

Documents Required for Verification

DOCUMENT REQUIRED FOR AN ORGANIZATION DSC APPLICATION

1 ATTESTED COPY OF FOLLOWING DOCUMENTS
INDIVIDUAL/ PROPRIETORSHIP FIRM
Copy of Business Registration Certificate" (S&E / VAT / ST) Copy of statement of bank account income/financial statement Front side page-1)
PARTNERSHIP FIRM
Copy of partnership deed (Max of first three pages including list of partners and authorised signatories) Copy of PAN card (Front side page-1) Copy of PAN card (First and second page)
Copy of ITR accompanied by computation of income/financial statement pertaining to last financial year (First and second page)
CORPORATE ENTITIES
Copy of Company Pan Card (Front side page-1) Copy of certificate of incorporation (page-1) Copy of article and memorandum of association (First two page) Copy of statement of bank account (First and second page)
The copy of audit report along with the annual return pertaining to last financial year (First and second page) The authorized representatives for forwarding / certifying the application form for DSC should be duly authorized by the resolution of board of directors
LIMITED LIABILITY PARTNERSHIP
PAN Card of LLP Incorporation and Registration Certificate Copy of LLP Agreement Copy of rules/Bye laws
Copy of Bank Copy of Income Tax Statement Copy of Income Tax Return of last year Authority/Resolution for Authorization to Authorized Signatories for DSC application/ forwarding/ attestation of organizational documents
Certified copy of organizational ID proof of authorized signatory
NON-GOVERNMENT ORGANISATION / TRUST
PAN Card of NGO/Trust Incorporation and Registration Certificate Copy of Incorporation and Registration Certificate Copy of Trust Deed Iaws of NGO
Copy of Bank Statement verified/attested by Banker Copy of Income Tax Return of last year Authority/Resolution for Authorization to Authorized Signatories for DSC application/ forwarding/ attestation of organizational documents
Certified copy of organizational ID proof of authorised signatory
2 Authorization Letter
COPY OF SUPPORTING DOCUMENTS SHOULD BE ATTESTED BY ANY ONE OF THE FOLLOWING
(THE SEAL AND SIGN OF THE ATTESTING OFFICER SHOULD BE OTHER THEN BLACK)
Gazette officer Bank Manager/Authorised executive of the Bank Post Master *Authorized Signatory (Except personal documents of applicant)
*Please enclose of the Certified copy of organizational ID proof of authorized signatory
PAYMENT DETAILS
Date: Bank Name: DD / Cheque No.: Amount:
(n)Code Offices Corporate Office Ahmedabad : 079-4000 7300 • dscsales@ncode.in
elhi Bangalore Mumbai Surat
44 004 000 000 000 000 000 000 000 000

011-26452279/80 northsales@ncode.in

080-25272525 southsales@ncode.in 022-22048908 mumbaisales@ncode.in

0261-2789944 suratsales@ncode.in

Toll Free: 1800 - 233 - 1010 www.ncodesolutions.com





Registration Form for Digital Certificate

ORGANIZATION





Customer Identification Number : ______ (for office use only)

Autho	rizat	ion	Lett	ter
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<u>Please Note:</u> The authorized signatories for applying Digital Signature Certificate should be duly authorized by the resolution of board of directors / Partners.

To.

(n)Code Solutions (A Division of GNFC Ltd.)

DETAIL	COE	A LITU	DIEI	MC D	ERSON
DETAIL	LOUF	AUITI	ווכואנ	NOF	EKOUN

Name					
Designation			Identity		
Date	1	/2015		Signature of Authorising Person (Blue Ink Only) (with seal of Organization)	
Place			[Sign :		1

END OF FORM

(n)Code Offices

Corporate Office Ahmedabad: 079-4000 7300 • dscsales@ncode.in

Delhi

011-26452279/80 northsales@ncode.in Bangalore

080-25272525 southsales@ncode.in Mumbai

022-22048908

mumbaisales@ncode.in

Surat

0261-2789944 suratsales@ncode.in

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